

**August 24, 2021**  
**West Tisbury Affordable Housing Committee**  
**Minutes**

**Present:** Mike Colaneri, Rise Terney, Jeffrey Dubard, Ted Jochsberger, James Klingensmith, Larry Schubert and Susan Silk

**Also Present:** Rhonda Conley, Judi Barrett, and Sara Rosenthal

Terney motioned, seconded by Jochsberger, to approve July 27, 2021 minutes with corrections. **VOTE 7 YES 0 NO**

**INVOICES**

No invoices

**ANNOUNCEMENTS AND CORRESPONDENCE**

None

**ONGOING BUSINESS**

**401 State Rd.:** Colaneri introduced Judi Barrett as an RFP consultant. Ms. Barrett listed her qualifications and referred to several projects she was involved in. Schubert stated that Barrett according to her background is qualified to review the committee's rough draft and put the professional touches and make changes that may be required such as placing the advertisements for the professional papers and wording for the local papers. When asked a price she stated she believes her team could do the job for ten thousand (\$10,000.00) or less. She promised to send Conley a standard contract the company uses. ***Silk made a motion, seconded by Terney to hire Judi Barrett to assist with the RFP, advertising and selection process of developer for 401 State Rd with the total not to exceed \$10,000.00. VOTE 7 YES 0 NO***

Colaneri informed the members of the progress he has made. He has spoken with the Fire Chief who looks forward to assisting the project. Discussion of the placement of septic and well followed. The wish is to have the septic on State Road side of the property and well on the Lambert's Cove Rd. side of property. Terney asked for a time frame. Colaneri could not give a set time as so much depends on the contractors and engineers as well as the Planning Board and possibly Martha's Vineyard Commission. Colaneri asked for the committee to let him move forward with getting the perk test, engineer's septic design and well placement with Jacque Nell, Island Water Source. ***Schubert made a motion, seconded by Terney to have Colaneri hire an engineer-Island Water Source to design septic, well and perk test. VOTE 7 YES 0 NO*** ***Jochsberger made a motion seconded by Terney to continue to move forward on the project needs. VOTE 6 YES 0 NO 1 ABSENT*** Terney wanted to know to what extent does the AHC contribute to this project to get done. Schubert and Colaneri stated that the AHC /AHT contributing to the project shows that the committee and town are invested in the community. Colaneri reminded the committee that \$50,000.00 from the West Tisbury Affordable Housing Trust has been set aside for the project.

The committee then reviewed the draft RFP. See attached for review highlighted areas and changes.

**UPDATES**

**16 Old Courthouse Rd.:** Colaneri reported that the walls are going up on the new building at 16 Old Courthouse Rd.

**89 Pin Oak Circle:** Conley reported that the sale of 89 Pin Oak Circle to the owners' daughter is in its final stage and should be complete by middle Sept.

**New Covenant:** Colaneri asked if there were any new questions pertaining to the proposed covenant. As there was not he asked for a vote on said item. ***Silk made a motion seconded by Terney to accept the new covenant as revised Aug. 2021. VOTE 6 YES 0 NO 1 ABSENT.***

Adjourned at 7:10 PM

**The next AHC meeting will be Sept. 14, 2021 at 6:30 PM via zoom direction shall be attached to this agenda.**

Respectfully submitted by Rhonda Conley  
Approved 9-14-2021